

## APPENDIX 12

### THE YOUNG NEPHROLOGISTS' PLATFORM (YNP)

#### **Members:**

- 1) Ordinary Members of the YNP are young nephrologists, 40 years of age or younger, working in the areas of interest of the ERA-EDTA.
- 2) Once accepted as an Ordinary Member, the person will remain as such until he/she has reached 40 years of age.
- 3) Ordinary Members must be ERA-EDTA members.
- 4) A candidate for Ordinary Membership must have presented at least one scientific paper (as an oral presentation or poster) at an international conference within the previous 3 years.
- 5) Application for Ordinary Membership is made by sending a completed application form to the YNP Board; this procedure should be followed if the young nephrologist is applying personally or if he/she is being proposed by a national society of nephrology. The YNP Board verifies the age of the applicant, the fact that he/she has presented a scientific paper at an appropriate meeting, and the applicant's ERA-EDTA membership status. If all is confirmed the name of the applicant is automatically added to the YNP Ordinary Membership list. In its annual report to the Council the YNP Chair must include the number of new members of the past year specifying from which countries they are from.
- 6) Communication, collaboration and education between members of YNP will be organized via the Internet: web page which is connected with Facebook and Twitter.
- 7) The ERA-EDTA Membership Office will adapt its membership software to include the "YNP Ordinary Member" or "YNP Board Member" as one of the membership role options.

#### **Board:**

- 1) The YNP Board consists of a Chair, 5 other elected Board Members plus, *ex officio* members, these last ones being the previous 3 winners of the "Stanley Shaldon Award for young investigators". Once the number of Award winners has increased to 3, the Board will have a total of 9 members (exceptionally, and only for the 1<sup>st</sup> board, the winners of the "Stanley Shaldon Award for young investigators" will be 2).
- 2) All Board members must be ERA-EDTA Full members: exceptions to this rule can be done only for the winners of the Stanley Shaldon Award for young investigators.
- 3) The winner of the Stanley Shaldon Award for young investigators each year automatically becomes a member of the YNP Board. The term is 3 years after winning the Award. The requirement to be 37 years of age or younger at the time of joining the Board does not apply to the Award winners.

- 4) The Chair is elected by the Board from among the Board members: this must be done at least one month prior to the end of the term of the current Chair.
- 5) The Chair and the elected Board members must be approved by the ERA-EDTA Council.
- 6) The term for YNP Board Members is 3 years and cannot be renewed (an exception is made for the founder members who can stay on the Board for up to 5 years).
- 7) The new Board Members are elected by the current Board Members.
- 8) At the beginning of his/her term on the YNP Board, a candidate cannot be older than 37 years.
- 9) The term of office for the Chair is 2 years and he/she then remains on the YNP Board for one further year to help continuity. This term of office is in addition to any period already served on the Board and the age limit of 40 years does not apply.
- 10) During elections/voting held within the Board, in case of an equal number of votes, the Chair has the casting vote.
- 11) The ERA-EDTA Council nominated the “YNP Advisors”. They will assist the YNP Board in their communication with the Council as well as with any other matter that may be necessary. The YNP Advisors will be the President and the Secretary-Treasurer.

#### **Board election procedures:**

- 1) Ordinary YNP Members are informed of forthcoming vacancies in the YNP Board at least 1 month before they occur, and a call for candidates is posted on the website.
- 2) The acceptance criteria for the YNP Board Member are the following:
  - he/she must be an ERA-EDTA member
  - must be under 37 years of age
  - must be the 1<sup>st</sup> author of at least one of three accepted abstracts at international congresses (at least one must be an ERA-EDTA Congress) in the last five years.
- 3) The Chair is responsible for making the call for candidates, collecting the candidatures and verifying the documents submitted, and organizing the election of Board members.
- 4) To initiate the Board, 6 members will be elected (one will become the Chair) and there will be 1 Award winner. The initial 6 elected members will stay on the Board for 3-5 years; after 3 years, 2 will leave each year in decreasing order of age, ie

oldest first, and be replaced by 2 new elected members. One Award winner will join each year and, after 3 years, one Award winner will also leave each year.

- 5) When a YNP Member submits his/her application for the Board, he/she must send his/her full CV ([http://www.era-edta.org/councilregulations/YNP\\_CV\\_Template\\_October2015.doc](http://www.era-edta.org/councilregulations/YNP_CV_Template_October2015.doc)).
- 6) The six YNP elected board members must all be from different Countries.

#### **Duties of Board Members:**

- 1) The Chair of the YNP Board will be invited each year to the ERA-EDTA Pre-Congress Council Meeting to present a report of the YNP activities in the previous year and the future proposals of the Board. A financial balance, and budget related to the YNP activities, must also be presented at this meeting (see point 3 below).
- 2) Members of the YNP Board can/will be involved in Working Groups, SAB, CME Courses, Congress Scientific Committees, in the Award Committee and other ERA-EDTA initiatives, either by personal application or by invitation from the Council. The YNP Board is expected to give suggestions to the main ERA-EDTA bodies mentioned above with regard to specific matters (or by personal application or by invitation), but the final decision on how to proceed/act remains in the hands of the main ERA-EDTA body responsible. If other societies are involved in the activities of the YNP Board, the ERA-EDTA President and Secretary-Treasurer must always be informed.
- 3) The YNP Board will direct the day-to-day activities of the YNP. The Board will have a special budget (not exceeding EUR 30,000 a year) which must be prepared by the Board and presented to the Council on a yearly basis, together with an activity report, for formal approval. This will normally be done at the pre-Congress Council Meetings. Normally the ERA-EDTA funds must be used for the CME activity and secretariat expenses (approx. EUR 25,000 for CME activity vs. EUR 5,000 for secretarial expenses). Exceptions are only possible through a specific request, and thus acceptance, by Council (for example for research projects). Any other kind of activity must be funded through other means (= sponsors).  
If and when the YNP receives support for its initiatives through sponsors, the money must be transferred to ERA-EDTA. ERA-EDTA will then earmark the amount so that it can be used by the YNP for its activities (provided that the Council has approved them). ERA-EDTA may keep a small amount of the funds paid for administrative costs (the amount will be decided by the Secretary-Treasurer in collaboration with the President, but it cannot be more than 5% of the total amount). Sponsorship money can be transferred to the immediate future year, if not spent in the year in which it is granted, but not to any subsequent years.
- 3) The YNP Board will be involved in the preparation of the ERA-EDTA Congress programmes and, each year, there will be a young nephrologists' research session (oral presentations) for the highest scoring abstracts with first authors younger than

40 years of age. The exact format of this session, however, is subject to the decision of the Congress's Scientific Committee and, thus, the Council.

- 4) In addition, a CME Course focused on young nephrologists will be organized by the YNP Board on a yearly basis.
- 5) The YNP Board will meet each year during the ERA-EDTA Congress and, in between, if needed, will organize teleconferences in order to coordinate its activities.
- 6) For the rules regarding the reimbursement policy for YNP Board Members who participate in the face-to-face meeting organized at the time of the annual ERA-EDTA Congress (if any is organized – for more details see Appendix 3 item 13), one must refer to Appendix 18 of these Regulations (see also Appendix 3 item 12).
- 7) The YNP Board will contact all National Societies of Nephrology to stimulate recruitment of young nephrologists to the YNP and to encourage their young members to participate in ERA-EDTA activities and be offered the special privileges related to their age.
- 8) With regard to the diploma for the YNP Chair, please see Appendix 3 item 14.

9) All ERA-EDTA YNP publications, if any, and initiatives must clearly mention the fact that the YNP is an official body of ERA-EDTA. This is also valid for the YNP web-site as well. The sentence approved by Council related to this matter is: *“This article (to be adapted accordingly) was written by (to be adapted accordingly) on behalf of the ERA-EDTA YNP which is an official body of the ERA-EDTA (European Renal Association – European Dialysis and Transplant Association).*

The ERA-EDTA Council should devote an item on the agenda of each Council Meeting to the YNP to consider where the young expertise can best be used (e.g. new initiatives regarding membership for young doctors etc.).

***(Last update: Council Meeting Manchester (UK), February 25-28, 2016).***