

## **ERA-EDTA NON-FINANCIAL ENDORSEMENT FOR EVENTS ORGANISED BY THIRD PARTIES**

- 1) ERA-EDTA will grant its support by means of non-financial endorsement, to initiatives organised by third parties.
- 2) If the endorsement is granted the third party will be given the ERA-EDTA logo by the ERA-EDTA Operative Headquarters: it must be used in all the printed/posted materials related to the event. Furthermore the sentence **“ERA-EDTA’s endorsement is for the promotion of education in general, therefore the specific content of the event/course is the responsibility of the organiser”** must always be put/printed as well. The third party must send all the drafts in which the ERA-EDTA logo and sentence will appear to the ERA-EDTA Headquarters for final approval BEFORE this is printed and/or put online.
- 3) ERA-EDTA will also post the information related to the event in a special section of its home page (<http://web.era-edta.org/meetings-endorsed-by-era-edta>). For this reason, third parties are required to provide the ERA-EDTA Operative Headquarters with the logo and webpage of the event.
- 4) In exchange the third party will agree to advertise ERA-EDTA and its activities by means of brochures; videos; web links; advertising page in the Final Programme, etc. during the endorsed event.
- 5) The ERA-EDTA President will be in charge of granting the endorsement.
- 6) Granting the endorsement will be based on the scientific programme of the initiative: if this is missing the endorsement cannot be given. The scientific programme must be scientifically valuable or educationally significant and it must deal with renal or related topics.
- 7) Promotional events cannot receive ERA-EDTA endorsement at any time.
- 8) These are the recommended requirements to receive the ERA-EDTA endorsement: at least 25% of the speakers should be women; it is highly advisable to include young speakers in the program, furthermore, regarding nephrological topics, it is recommended to invite speakers who are ERA-EDTA Members.
- 9) Failure to comply with requirements n°2 and n°4 listed above, will compromise your eventual future ERA-EDTA endorsement requests.



**ERA-EDTA – Charity registered in England and Wales: registration n° 1060134**  
Registered office: c/o Moore Stephens, 150 Aldersgate Street, London EC1A 4AB, UK

**ERA-EDTA Operative Headquarters**  
Via XXIV Maggio 38, 43123 Parma, Italy  
Tel: +39 0521 989078 - Fax: +39 0521 959242  
Email: secretariat@era-edta.org

## ERA-EDTA ENDORSEMENT APPLICATION

(Please complete form in block capitals and return to the **ERA-EDTA Operative Headquarters**, see email address above.)

\_\_\_\_\_  
*Full Name of the Event*

\_\_\_\_\_  
*Dates and Venue of the Event*

\_\_\_\_\_  
*Website of the Event*

*Number of speakers* \_\_\_\_\_

**(MANDATORY: Please provide a full list of speakers including his/her NAME, SURNAME, GENDER, AGE and COUNTRY\*)**

*Percentage of international speakers* \_\_\_\_\_

*Number of male speakers* \_\_\_\_\_ *and female speakers* \_\_\_\_\_

The ERA-EDTA wishes to encourage the involvement of young people and women in the faculty panel. It is strongly recommended that at least 25% of the speakers are women.\*

ERA-EDTA membership for speakers is not mandatory, however it is highly recommended. The ERA-EDTA Operative Headquarters will automatically verify this matter.

### **Important:**

Please include a brief introduction to the event (a maximum of half a page).  
Applications must be received at least 30 days prior to the actual event.\*

### **CONTACT INFORMATION FOR THE EVENT**

\_\_\_\_\_  
*First name and Surname*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Fax*

\_\_\_\_\_  
*Email*

**We hereby ask the ERA-EDTA Council to give the ERA-EDTA endorsement to the above-mentioned event. We have read and agree with the "Endorsement Rules".**

***Signature*** \_\_\_\_\_

As part of the ERA-EDTA endorsement, if granted, you will be asked to promote the ERA-EDTA through your website and any other electronic means available (this could include newsletters, final programme etc.) and during the event itself (for example, on a slide loop shown during the session breaks). Please note that photographic evidence of digital advertising is required. The ERA-EDTA will send you a zip file with the materials in due course.

\* Failure to include all the required information could result in the delay and/or refusal of your application.